



Virtual Annual Election Meeting of Members Thursday, April 11, 2024, at 6:00pm

Microsoft Teams meeting
[Click here to join the meeting](#)

Meeting ID: 265 244 905 376 Passcode: yYo4X7

Or call in (audio only)

Number: +1 323-433-2148 Conference ID: 980 771 587#

February 23, 2024

Dear Homeowners of Travis Ranch,

As the Managing Agent for **Travis Ranch Property Owners Association Inc.**, we are pleased to announce that a **Virtual Annual Meeting and Election of Members** has been scheduled for **Thursday, April 11th, 2024, 6:00 p.m.** The purpose of this meeting is to elect five (5) **Class A Members** to your Association's **Board of Directors** and to discuss normal business of the Association. If the quorum for the upcoming meeting is not met, the Board, per the Covenants, Conditions and Restrictions (CC&Rs), will adjourn the meeting and immediately reconvene the meeting so the election process may proceed, and the business of the Association can be discussed.

The election meeting cannot be held without the proper quorum; therefore, it is important to understand the voting process. You may cast your electronic ballot, either on the Association's website or by email or fax. It is not necessary to assign your proxy if you vote electronically as your vote also counts toward the required quorum. If you mail your ballot, please include the proxy and ensure it is signed and dated. Only the Owner of record or the proxy holder may cast a vote, and only one vote per household is accepted. **The deadline for voting is Wednesday, April 10, 2024, 5:00 pm.** Please be sure your ballot reaches us by then.

There are 4 ways you can vote:

1. **Electronically** on the Association's Website at www.travisranchhoa.com
2. Email your Ballot: travisranch@essexhoa.com, or proxies@essexhoa.com
3. Fax your Ballot: 469-342-8205 Attention: Charmaine Moran
4. Mail the Ballot or Proxy to: Essex Association Management, L.P.

Attn: Charmaine Moran
1512 Crescent Drive, Ste. 112,
Carrollton, TX 75006

We look forward to you joining us online **Thursday, April 11, 2024**. If you have any questions, please email your manager at charmaine@essexhoa.com or click on the "Contact Us" tab located on the Association's website.

Sincerely,

Essex Association Management, L.P., Managing Agent
On Behalf of Travis Ranch Property Owners Association, Inc.

cc: Association File

Enclosures: Draft Agenda, Proxy, Ballot, and Candidacy Statements

Essex Association Management, L.P.
1512 Crescent Drive, Suite 112
Carrollton, TX 75006
Phone: (972) 428-2030 Fax: (469) 342-8205
www.travisranchhoa.com