



September 22, 2017

**Notice of Annual Meeting**

Tuesday October 17, 2017

Dear Travis Ranch Homeowner:

As manager for Travis Ranch Property Owners Association, Inc., we are pleased to advise you of the Annual Meeting to be held on **Tuesday, October 17, 2017**. The purpose of this meeting is to conduct normal business of the Association and present information on current Association affairs.

Also enclosed for your convenience is a proxy, which can be used in the event that you are unable to attend the meeting. **A meeting cannot be held unless a quorum is present, either in person or by proxy.**

Date: Tuesday, October 17, 2017

Time: 6:30pm-7:30pm

Location: Lewis Elementary School Cafeteria  
1309 Luckenbach Drive  
Forney, Texas 75126  
(972) 564-7102

Check in will begin at 6:15 p.m. We are looking forward to seeing you on October 17, 2017. If you have any questions please feel free to contact us at (972) 428-2030.

Travis Ranch Property Owners Association, Inc.  
Essex Association Management L.P. Managing Agent

cc: HOA file  
Enclosure: Proxy, Draft Agenda

\*\*\*\*\* Important- Do Not Discard \*\*\*\*\*

**Travis Ranch Property Owners Association, Inc.**

**Proxy**

I, the undersigned, being the record Owner of the property identified below, or being the authorized voting representative for the property, hereby revoke any previous proxies and grant to the person identified below (“my Proxy Holder”), my revocable Proxy for quorum only and all other respects to act on my behalf as a Member of Travis Ranch Property Owners Association, Inc. (the “HOA”), at the Annual meeting of the HOA scheduled for October 17, 2017 or as such meeting may be rescheduled, adjourned, or recessed and reconvened.

- I hereby assign my proxy to \_\_\_\_\_ to establish Quorum only at the Travis Ranch Property Owners Association Annual Meeting.

**Sign and Date**

In order for this Proxy to be valid it must be signed and dated.  
**Must be returned by Monday October 16, 2017 at noon.**

Date \_\_\_\_\_

\_\_\_\_\_  
(Your Signature-Owner/Member)

\_\_\_\_\_  
(Your Printed Name- Owner/Member)

\_\_\_\_\_  
(Property Address)

Where I am present in person and elect to act on my own behalf at said meeting or with respect to a specific act of the Association, such presence or action will supersede and suspend the effectiveness of this proxy. Where I have given my written proxy to another named person dated later than the date hereof, such subsequent proxy will supersede and suspend the effectiveness of this proxy.

**Mail, fax, or email this form to: Essex Association Management, L.P.  
1512 Crescent Drive, Suite 112  
Carrollton, Texas 75006**

**Email:proxy@essexhoa.com Fax: 469-342-8205**